# Planning Board & Board of Adjustment

## 2025 Schedule of Meetings / Application Submittal Deadlines

| Planning Board & Board of Adjustment Meeting Date* | Deadline for Submitting Application*** | Distribution of Agenda Packets to Board Members |
|---|---|---|
| January 21, 2025** | December 27, 2024 | January 15, 2025 |
| February 17, 2025 | January 23, 2025 | February 12, 2025 |
| March 17, 2025 | February 20, 2025 | March 12, 2025 |
| April 21, 2025 | March 27, 2025 | April 16, 2025 |
| May 19, 2025 | April 24, 2025 | May 14, 2025 |
| June 16, 2025 | May 22, 2025 | June 11, 2025 |
| July 21, 2025 | June 26, 2025 | July 16, 2025 |
| August 18, 2025 | July 24, 2025 | August 13, 2025 |
| September 15, 2025 | August 21, 2025 | September 10, 2025 |
| October 20, 2025 | September 25, 2025 | October 15, 2025 |
| November 17, 2025 | October 23, 2025 | November 12, 2025 |
| December 15, 2025 | November 20, 2025 | December 10, 2025 |

This schedule applies to any application to be considered by the Planning Board or Board of Adjustment.

Elections will be held at the January meeting.

* The Planning Board and Board of Adjustment regularly meets the third Monday of each month at 7:00 p.m. in the Ayden District Courtroom on the second floor of the Ayden Town Hall, 4144 West Avenue.

** The regular January meeting date falls on a national holiday, so this meeting will be held on the following day (Tuesday).

*** All applications, fees and any required materials must be delivered to the Planning Department of the Town of Ayden at 4061 East Ave, Ayden, NC no later than 3:00 p.m. on the submittal deadline indicated. Applications must be complete; if all required materials are not received, the application will be removed from process and returned to the applicant or representative.